

Using Vanco On-line website for St. Jerome Parish

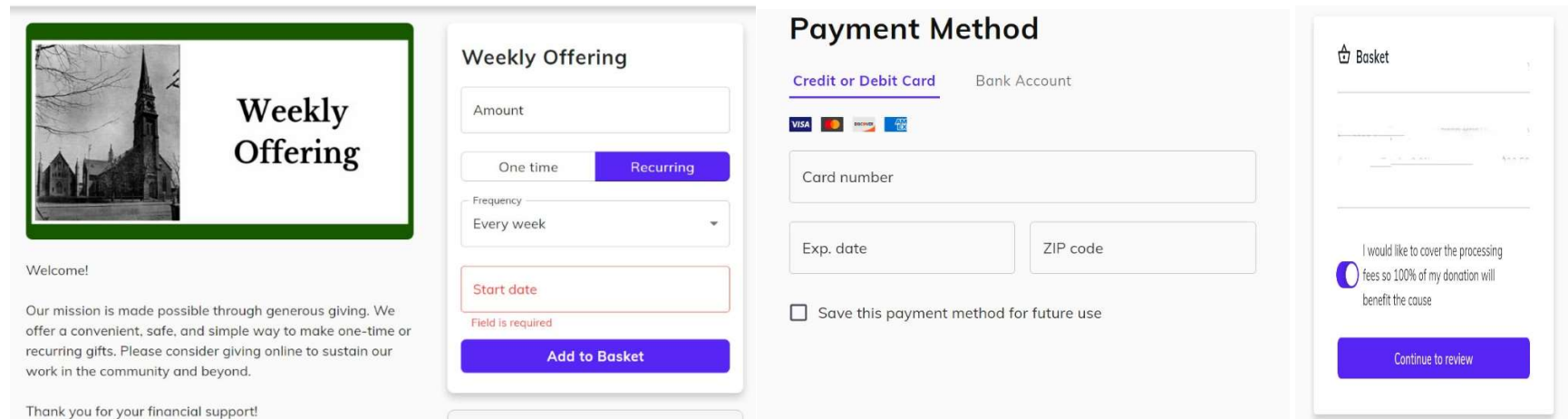
Welcome to Vanco On-Line! A secure and easy way for you to set up recurring donations, make one-time gifts and support special collections

With Vanco On-line, you can:

1. Eliminate using envelope system for donations
2. Review your giving history on-line and print your records for tax purposes (Choose Profile at upper right)
3. Manage your recurring donations (increase or decrease)
4. Update saved payment information (credit card or checking account)
5. Visit: <https://secure.myvanco.com/L-ZKSH> or Scan:



1. Click on Sign-up at upper right
2. Enter your information and a password to create account



The screenshot displays the Vanco On-Line interface. On the left, there is a 'Weekly Offering' section with a church image and a 'Weekly Offering' title. Below it, a 'Welcome!' message and a paragraph about the mission are visible. The main content area is divided into three panels. The first panel, 'Weekly Offering', contains an 'Amount' input field, 'One time' and 'Recurring' radio buttons, a 'Frequency' dropdown menu set to 'Every week', a 'Start date' input field with a red error message 'Field is required', and an 'Add to Basket' button. The second panel, 'Payment Method', has two tabs: 'Credit or Debit Card' (selected) and 'Bank Account'. Under the 'Credit or Debit Card' tab, there are icons for VISA, Mastercard, American Express, and Discover. Below these are input fields for 'Card number', 'Exp. date', and 'ZIP code', and a checkbox for 'Save this payment method for future use'. The third panel, 'Basket', shows a 'Basket' icon, a list of items, and a toggle switch for 'I would like to cover the processing fees so 100% of my donation will benefit the cause'. A 'Continue to review' button is at the bottom.

3. Select Offering “Envelope” and click DONATE

4. Enter amount, one time or recurring and frequency. Click Add to Basket. Click “View More Opportunities” to donate to more “Envelopes”

5. Enter credit card, debit card or bank account information. Save your payment method for future use

6. To cover fees (2.9% for cards, 1% for bank acct) press toggle. Review and Submit.