

1. **The meeting convened with Opening Prayer at 6:05**
2. **Roll Call –**
  - a. *Present:* Louise Beauchemin, Flor Bonilla, Susan Cannon, Paula Conway (T), Deacon Correa, Miguelina Correa, Anna Evans, Carin Geoffrey, Darryl Geoffrey, Sr. Juana Maria Hernandez, John Kelley, Dora Lopez, Jennie McGiverin, Michael Moriarty (T), Mary Ellen O'Connor, Sr. Caritina Olmos, Fr. Francis Reilly, Christopher Robert, Virgen Viera
  - b. *Absent:* Margaret Beauchemin, Trish Lamagdeleine, Iliana Lopez, Sr. Cathy Ormond
3. **Review and Acceptance of Minutes from Last Meeting**

The minutes from the January 7, 2022 meeting were reviewed and accepted.
4. **Mission Statement**

The members present collaboratively developed a mission statement for the parish as follows:

Saint Jerome Parish is a diverse Catholic community forming the Body of Christ which extends its welcome to all.

La Parroquia de San Jerónimo es una comunidad católica diversa que forma el Cuerpo de Cristo y extiende su bienvenida a todos.

This will be published in the bulletin and perhaps other means as well (on business cards, flyers, etc?)

The next steps will likely include a Vision statement and history/description of our parish. Louise will continue to lead this initiative and will bring a draft/plan to future meeting
5. **Parish Council Guidelines**

Darryl distributed copies of the draft Parish Council Guidelines we have discussed previously. Members were asked to review them and provide any suggestions for change/comments at the next meeting.
6. **Parish Council Minutes**

It was decided that once approved, minutes of parish council meetings should be posted on our Website and Flocknote and Printed and posted on church bulletin boards. The minutes will need to be translated into Spanish. Miguelina Correa offered to do the translation.
7. **Social Media/Website**

Darryl advised the council that two Facebook pages have been created for our parish: St. Jerome Parish Holyoke and San Jeronimo Ministerio Hispano. Darryl will admin the St. Jerome Parish Holyoke Page and Deacon Correa and Sr. Juana will admin the San Jeronimo Ministerio Hispano Page

Darryl also suggested that all council members should visit the parish website [stjeromeholyoke.org](http://stjeromeholyoke.org) and look around at the current content and provide any suggestions for improvement

Darryl also presented our plan to use Flocknote, Facebook and our Website to create a Lenten Journey for parishioners as a way of introducing our social media presence. He will speak at the beginning of Masses and post flyers in English and Spanish with instructions for joining the Lenten journey by texting STJH to the Flocknote phone number.

It was suggested that special events should be listed on our Facebook pages and the Website

Darryl will work with Fr. Reilly to show him how to post content to the Facebook pages

Darryl mentioned that we also have a YouTube channel St. Jerome Holyoke (@StJeromeHolyoke) although there is no content except a sample video there now.

**8. Old Business**

*a. Volunteer List*

We can use bulletin announcements and sign-up lists at Mass to capture the list of volunteers which could be stored as a Google Sheet on our gmail account

*b. Parish Inventory*

Once we have the list of volunteers from 8a, this would be a potential task for one or more people on that list

*c. Commissions*

Due to time constraints of this meeting, the bulk of this agenda item was tabled until the next meeting. However, Darryl did review the focus of each commission. Anyone wanting to change the commission should send Darryl an email.

*d. Communication*

How do we bridge the communication gap/language barriers we face?

**9. Comments for the Good of the Council**

**10. Next Meeting Particulars**

March 14, 2023 – Tuesday, 6 PM

**11. Closing Prayer**

Fr. Reilly led a closing prayer

**12. Adjournment**

The meeting was adjourned at 7:40

*Respectfully submitted for review, amendment and acceptance by Darryl Geoffrey, March 19, 2023*