

1 Opening Prayer**2 Roll Call –**

- a. *Present:* Louise Beauchemin, Margaret Beauchemin, Paula Conway, Anna Evans, Carin Geoffrey, Darryl Geoffrey, Sr. Juana Maria Hernandez, John Kelley, Trish Lamagdeleine, Dora Lopez, Iliana Lopez, Jennie McGiverin, Michael Moriarty, Mary Ellen O'Connor, Sr. Caritina Olmos, Fr. Francis Reilly, Christopher Robert, Virgen Viera
- b. *Absent:* Sr. Cathy Ormond, Deacon Correa, Miguelina Correa

3 Review and Acceptance of Minutes from Last Meeting

The minutes from the December 3, 2022 meeting were reviewed and accepted.

A discussion followed indicating that for the near future, meetings will likely continue to run longer than 1 hour. Fr. Reilly said he will only be able to stay until 7 at the next meeting.

4 Pope Benedict's Writings

We should Welcome People to Jesus when coming to our parish so they want to be here.

5 Parish Council Commissions

There are 4 commissions: Spiritual/Parish Life, Social Ministry, Education/Formation, Buildings/Grounds. Each member of the parish council should sit on one of the commissions. Early on in the formation of the parish council, we indicated the commissions we'd like to serve on. Darryl Geoffrey, Paula Conway, Mary Ellen O'Connor and Anna Evans will work together to review these previous selections with each member, determine if there are any changes as well as the choices of anyone who did not complete the original form and then assemble the initial commissions.

Each of the activities in the parish (such as Book Club, Rosary Making, Events, Communication, Social Media, Cursillo etc) belong under one of the commissions. This allows the Parish Council to be aware of everything going on in the parish,

6 Sacred Heart Church

John Kelley provided an update on the Sacred Heart church building. The deconstruction is being handled by the diocese. \$64,000 has been received so far.

7 Old Business*a. Appreciation Dinner – December 14, 2022 – Summit View*

Approximately 100 people attended the event December 14 and had an enjoyable evening. Thank you to Mary Ellen O'Connor and all who helped to make the event a success.

8 New Business*a. Volunteer List*

It was suggested that we should have a parish wide volunteer list of people who can be called upon to help out when needed

b. Parish Census

It was also suggested that we should have a way to "capture" who is in parish, who is coming to church

c. Christmas Pageant

Christmas pageant was excellent, kudos to all who participated. Let's make next year even better

d. Parish Inventory

It would be a good idea to find out "everything" that the parish has such as the church dressings for liturgies (altar cloths, podium banners, etc) and other items that might be

used on special occasions. We also need someone to be responsible to change the decorations as liturgical seasons change.

e. Social Media

We need to move forward with our social media efforts. The following items were identified as “first” steps which Darryl will attempt to have in place by the next meeting:

- i. Work with Fr. Reilly to record Gospel and Homily and/or Bulletin note weekly on our YouTube channel
- ii. Prepare Flocknote to send out a daily link to the daily readings for Lent
- iii. Create a St. Jerome Parish Holyoke Facebook page
- iv. Create a Spanish Facebook page (San Jeronimo Ministerio Hispano) that will be administered by Hna. Juana

f. Parish Mission Statement

We need to develop a parish mission statement and a pastoral plan. Louise will spearhead this initiative through email

9 Parish Council Role and Guidelines

- a. Needs to listen to the parishioners and address their needs to keep the pews filled
- b. Needs to know what is going on, what groups are doing and encourage and support those efforts
- c. Membership will be 21 members. There will be 1 council (no separate Hispanic Council)
- d. Regular length of membership will be 3 years (running January 1 – December 31). However, the initial council members will have a term of either 1, 2 or 3 years to be chosen at random during the next meeting. This will provide the opportunity for continuity so that all members terms do not expire at the same time.
- e. Members may serve two consecutive terms, but then must vacate their seat on the council for a minimum of 1 year
- f. New members – In the event of a vacancy due to resignation or term expiration, the spot will be filled by referral, announcement in the bulletin, selection by Fr. Reilly or other similar means. In the event of an incomplete term, the new member will finish out the incomplete term and then be eligible for a 2nd term.
- g. Members shall attend regular meetings (Any member who misses 3 consecutive meetings or 5 meetings in the calendar year may be asked to leave the council)
- h. In order to have a quorum, a majority of the voting council members must be present. While the council acts in an advisory capacity to the pastor, any votes that the council conducts shall be decided by a simple majority of the voting members present.

10 Comments for the Good of the Council

11 Next Meeting Particulars

February 7, 2023 – Tuesday, 6 PM

12 Closing Prayer

Fr. Reilly led a closing prayer

13 Adjournment

The meeting was adjourned at 10:50